

DECISIONS DELEGATED TO OFFICERS

Decision title:	To ring the bells at Carfax Tower on 7 May 2023 to celebrate the Coronation
Decision date:	4 May 2023
Source of delegation:	The City Executive Board (now Cabinet) delegated responsibility to the Head of Law and Governance on 13 March 2019 for the operation of the Flag Flying and Bell Ringing Protocol, including the arrangements for considering one-off requests and for holding and maintaining the List of Annual Flag Flying Commitments and the List of Annual Bell Ringing Commitments. The Head of Law and Governance delegated responsibility to deal with any Flag Flying and Bell Ringing responsibilities in accordance with the Flag Flying and Bell Ringing Protocol to the Committee and Member Services Manager.
What decision was made?	To ring the bells at Carfax Tower, as a one-off to mark the Coronation of King Charles III.
Purpose:	To ring the bells at Carfax Tower on 7 May 2023 at 17:30.
Reasons:	To mark the Coronation of King Charles III.
Decision made by:	Jonathan Malton, Committee and Member Services Manager
Other options considered:	Not to ring the bells at Carfax Tower. This option was rejected due to the importance of marking the Coronation of King Charles III.
Documents considered:	None.
Key or Not Key:	Not Key
Wards significantly affected:	None
Declared conflict of interest:	None
This form was completed by: Name & title: Date:	Jonathan Malton Committee and Member Services Manager 28 April 2023

Approval checklist

<i>Approver</i>	<i>Name and job title</i>	<i>Date</i>
Decision maker	Jonathan Malton, Committee and Member Services Manager	28 April 2023

Consultee checklist

<i>Consultees</i>	<i>Name and job title</i>	<i>Date</i>
Cabinet Member(s)	Councillor Susan Brown, Leader of the Council	3 May 2023